POLICY ON SELLING SURPLUS EQUIPMENT
AND CONFLICT OF INTEREST CONSIDERATIONS

**Summary / Purpose:** To avoid any possible Employee Conflict of Interest, or the appearance of a conflict surrounding the sale of surplus state property:

Employees of Procurement Services and their immediate relatives (spouse, children, parents, step children and step parents, etc.) are prohibited from submitting sealed bids for the purchase of state surplus property when sold to the highest bidder by way of public "sealed envelope" bid sales conducted by Procurement Services.

Other University employees and their immediate relatives (spouse, children, parents, step children and step parents, etc.) of the University Department that owns or previously transferred the state surplus property to Procurement Services for disposal, are also prohibited from submitting sealed bids for the purchase of the surplus items through the public "sealed envelope" bid sales conducted by Procurement Services.