Military Leave of Absence

Summary/Purpose: Information concerning permanent employees who must take a leave of absence due to military training or duty is given.

Employees who are on permanent status with the University are entitled to leave without pay for military training or duty. Upon satisfactory completion of military training or duty, and provided they are still qualified to perform in their former or comparable position, the employee will be reinstated to their former or comparable position.

A leave of absence with pay not in excess of fifteen days annually (based on calendar year) may be granted to a permanent employee who, as a member of the National Guard or official militia of Mississippi or a member of any of the reserve components of the armed forces, is ordered to active duty.