Student Organizations Overview  
DSA.DS.400.001

Student organizations are student initiated and student run. These organizations also include staff and/or faculty advisory support. Any student(s) desiring to form an official student organization may do so by submitting an Application to Create a Student Organization. This application can be accessed by clicking on the following link: [https://orgsync.com/org_registration/new?umbrella_id=21120](https://orgsync.com/org_registration/new?umbrella_id=21120).

MSync is the main hub for student organization communication. MSync may be accessed by logging into the following link using a student WebID and password: [https://orgsync.com/login/university-of-mississippi](https://orgsync.com/login/university-of-mississippi). This application can also be accessed by downloading the OrgSync app, clicking on the institution name (The University of Mississippi), and signing in with a University WebID and password.

The remainder of information in this policy provides an overview of how to create a student organization, explains the rights and privileges recognized student organizations are provided, and details University expectations of recognized student organizations.

Application to Create a Registered Student Organization

Enrolled students desiring to form a student organization may complete an Application to Create a Registered Student Organization at any time. The application should include the following:

- Names and email addresses of students (minimum of three) making the request.
- Name of a full-time University faculty and/or staff member who has agreed to serve as the organization’s advisor.
- Statement of purpose.
- Constitution (To assist students in their efforts to create student organizations, examples of constitutions are included in the Student Organization Handbook.)

The Office of Leadership & Advocacy will respond to the submitting student(s) within three days of receipt of the application. Applications will be reviewed the third Wednesday of each month, and notification of the decision will be communicated to the submitting students no later than three days after review of the application.

Rights and Privileges of Registered Student Organizations

Student organizations that obtain official recognition from the University of Mississippi are referred to as Registered Student Organizations (RSOs). The University provides certain rights and privileges to all RSOs.

RSOs may use most University facilities without charge and may sponsor activities on campus. RSOs have access to many services offered by the University and may congregate without special permission as long as no other University policies are violated. RSOs have the right to participate in numerous University sponsored events including, but not limited to, Rebel Roundup at Orientation and the Get Involved Fair. Additionally, RSOs may request funding support from the Associated Student Body (ASB), and/or request funding support from
University offices and departments. RSOs may also receive assistance with marketing events through the Office of Leadership & Advocacy, including a listing of the organization’s name, contact information, and social media in an annual electronic publication.

All student organizations are subject to University policies and may face disciplinary action through the Office of Conflict Resolution & Student Conduct for violating University policies and other guidelines applicable to student organizations.

**Use of University Logos**

Recognized student organizations may use the University’s marks, logos, insignia, and trade dress in connection with the organization or its events if they receive prior permission from the University of Mississippi Department of Licensing. Additional information regarding University guidelines for using licensed information and/or graphics of the University may also be located by going to the following website: [http://csm.olemiss.edu/licensing](http://csm.olemiss.edu/licensing).

**Annual Renewal for Registered Student Organizations**

All University of Mississippi Registered Student Organizations (RSOs) are required to annually renew their organization. This process is completed using MSync. The Office of Leadership & Advocacy will communicate the dates for RSO renewal during Student Organization Orientation. The dates will be clearly communicated through a wide range of social media and marketing sources.

The following information must be updated during the Annual RSO Renewal:

- Updated officer and advisor contact information (Name, Email Address, and Phone Number) for the upcoming academic year.
- Notification of any changes, additions, or edits made to the RSO’s constitution since the last renewal.
- Changes to the RSO’s web address and/or any social media platforms.
- Information that outlines the organization’s membership process, including but not limited to the following:
  - Do membership requirements include a new member probationary period?
  - How long is the probationary period?
  - What are the desired outcomes of the probationary period?
- Updated roster information reflecting the membership of the organization going into the new academic year. If not available at the scheduled time for the RSO Renewal, a new member roster should be uploaded to MSync as soon as it is available. The roster should be updated anytime membership changes.
- Contact information for the umbrella and/or national organization.
- Information and/or changes to the RSO’s banking account information.

RSOs that fail to complete RSO Renewal by the set deadline will be declared inactive and will forfeit the rights and privileges granted to RSOs until the renewal is completed.

**Registered Student Organization Orientation**
Registered Student Organization (RSO) Orientation is coordinated by the Office of Leadership & Advocacy. RSO Orientation is a required training and takes place during the last week in October and the last week in March. Orientation sessions provide members of RSOs an overview of RSO expectations, available resources, pertinent dates and events, and the opportunity to ask desired questions.

RSOs are required to have at least two active members of their organization attend the RSO Orientation. At least one of these individuals must be a member of the RSO’s executive leadership (the equivalent of what would be considered the president, vice president, treasurer, or secretary). If the RSO cannot arrange appropriate attendance at the RSO Orientation due to extenuating circumstances, alternative arrangements can be made with the Office of Leadership & Advocacy. In cases where an RSO does not meet this requirement, that RSO may be declared inactive and will forfeit rights and privileges granted to RSOs.

**Student Organization Handbook**

The University of Mississippi Policy Directory is the official governing document of the University, and student organizations are responsible for knowing and understanding the policies of the University of Mississippi. Any additional requirements for student organizations are outlined in the Student Organization Handbook. Organizations that fail to follow the policies and guidelines set forth in these documents may forfeit the rights and privileges granted to student organizations.

**Risk Management Training**

Advisors and organization leaders are required to complete risk management training for their organization(s) on an annual basis. Please contact the Office of Leadership & Advocacy at 662.915.7247 or leadership&advocacy@olemiss.edu or refer to the Student Organization Handbook for dates, times, resources, and a complete list of requirements for trainings. If this requirement is not met, organizations will be declared inactive and will forfeit those rights and privileges that are granted to student organizations.

**On-Campus Housing**

Student organizations will not be officially recognized, may lose official recognition as a student organization, or may face other penalties or sanctions if it occupies an on-campus house that is not equipped with an approved automatic fire sprinkler system to be in compliance with the National Fire Code (NFPA) Standard 13 as published by the National Fire Protection Association.